**Job Title:** Surgical Assistant  
**Department:** Ambulatory Surgery Center  
**Reports To:** ASC Surgeon  
**FLSA Status:** Exempt

**Summary:** Provides health care services to patients under the supervision of a physician and within the scope of practice by performing the following duties.

**Essential Duties:**

Assists in surgery with all closures including grafts, graft donor sites, complex linear repairs and flaps.

Transports Mohs specimens.

Develops and implements patient care plan.

Provides wound care instructions, educates and counsels patients regarding compliance with prescribed therapeutic regimen and provides follow-up care to surgical patients.

Documents patient care by charting in patient’s medical record.

Serves as liaison between supervising physician, patient and referring physicians.

Maintains professional and technical knowledge by attending educational workshops, reviewing professional publications, etc.

Coordinate with the physician, scribe, RN’s and surgical techs to maintain efficiency and optimize daily work flow.

**Supervisory Responsibilities:**
This job has no supervisory responsibilities.

**Education/Experience:**
This position requires the following to practice as a Surgical PA:
* Graduate of an accredited Physician Assistant or Surgical Assistant program and current PA state licensure or Surgical Assisting certification; or state licensed RN with documented formal training in suturing; AND
* One year surgical assisting experience.

**Certifications, Licenses, Registrations:**
* Maintain current KY licensure and/or certification to practice as a Physician Assistant, Surgical Assistant or RN.
* Maintain current BLS and ACLS certification.

**Other Qualifications:**
* Proficient with suturing.